

ADMINISTRATION COMMITTEE AGENDA

JUNE 10, 2024

5:30 PM

1. Call to Order

- a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio

2. Approval of Minutes of May 6, 2024

3. Economic Development

- a. Budget Modification – Reappropriate Grant Funds Brownfields Assessment
- b. Resolution to Accept Unused American Rescue Funds From the Niagara Orleans Regional Land Improvement Corporation
- c. Authorization to Convey Certain Tax Liens to Niagara Orleans Land Improvement Corporation

4. Community Safety and Security Committee Agenda

5. Community Services Committee Agenda

6. Refuse District Committee Agenda

7. Infrastructure Committee Agenda

8. County Attorney

- a. City of Niagara Falls – Blue Cardinal Properties Waiver of Taxes

9. Information and Adjournment

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
May 6, 2024
5:30 PM**

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi I. Myers C. Robins C. Voccio R. Wydysh	R. Updegrove D. Huntington K. Alexander A. Kempton P. Lopes J. Pitarresi K. Schuler H. Soles	M. Filicetti, Sheriff's Office N. Duquette, District Attorney D. LaRock, Probation J. Schultz, Fire Coordinator L. Kelemen, Mental Health M. Parish, County Clerk G. Meal, Public Works N. Allen, Engineering D. Timm, Refuse W. Flynn, Information Technology
EXCUSED:	R. Bradt J. Elder		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:35 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of April 15, 2024. The minutes were approved by A. Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee

a. Office of the Sheriff

- i. Upgrade Clerical I Position Budget Modification
- ii. Create & Fill Forensic Scientist I (Chemistry/Controlled Substance)
- iii. Prime Care Medical of New York, Inc. First Amendment
- iv. Accept FY24 COPS Technology Program Grant Budget Modification
- v. Accept FY21 Explosive Detection Canine Team Grant Budget Modification
- vi. Purchase of Video Surveillance Solution for Communication Towers
- vii. Extension of Forensic Firearms Consultant Agreement

b. District Attorney

- i. Abolish Two Paralegal I Positions/Create & Fill Two Paralegal II Positions
- ii. Acceptance of Crimes Against Revenue Program Grant (CARP)

c. Office of Emergency Services

- i. Award of Contract for RFP 2024-23 On-Site Radio Services for Niagara County Emergency Services
- ii. Accept Payment for Multiple Haz-Mat Incidents Budget Modification
- iii. Committee Approval to Apply for County Emergency Medical Services Support Grant

D. Godfrey made a motion. C. Voccio seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
May 6, 2024
5:30 PM**

4. Community Services Committee

a. County Clerk

- i. Abolish Full-Time Document Clerk Position/Create and Fill Full-Time Document Clerk & Cashier Position
- ii. Abolish Full-Time Document Clerk Position #4336/Create and Fill Full-Time Document Clerk & Cashier Position.

C. Voccio made a motion. A. Nemi seconded it. Passed unanimously.

5. Infrastructure Committee

a. Information Technology

- i. Security Information Management Capital Project Budget Modification
- ii. Create and Fill Information Technology Computer Technician II Position

b. Environmental/Solid Waste

- i. Accept US Department of Energy – Energy Efficiency Community Block Grant and Award of Contract – Electric Vehicle Supply Equipment (EVSE) Level 2 Charging Stations for Niagara County

c. Parks

- i. Agreement between the County of Niagara and the Lake O Yoga Program

d. Engineering

- i. Court House Boiler Replacement Professional Services Contract Amendment No. 3
- ii. Gasport Road Bridge over Eighteen Mile Creek Bridge Replacement Consultant Amendment No. 1
- iii. Wilson-Burt Road Bridge Over Eighteen Mile Creek Consultant Amendment No. 3
- iv. Johnson Creek Road Bridge over Golden Hill Creek Bridge Replacement Consultant Amendment No. 2
- v. Willow Road Bridge over the East Branch of Twelve Mile Creek Consultant Amendment No. 2
- vi. Recreational Facilities at Krull & Oppenheim Parks Consultant Amendment No. 2
- vii. Hunt Street Bridge over Bergholz Creek Consultant Amendment No. 2
- viii. Replacement of Quaker Road Culvert over Mud Creek Culvert No. 15-9 Consultant Amendment No. 1
- ix. Rapids Road Rehabilitation – Raymond Road to Tonawanda Creek Bridge Consultant Amendment No. 1
- x. Burmaster Park Natural Playground Consultant Amendment No. 2
- xi. Angelo Delsignore Civic Building – Roof Replacement Project Amendment No. 4
- xii. Court House HVAC Improvements - Phase II General Construction Contract - Change Order No. 3
- xiii. Court House HVAC Improvements – Phase II Mechanical Contract – Change Order No. 3
- xiv. Court House HVAC Improvements – Phase II Electrical Contract – Change Order No. 3
- xv. Award of Contract – Culvert Linings 2024
- xvi. Award of Contract Lockport Road over CSX Railroad

e. Public Works Administration

- i. Section 5311 Federal Programs Grant Application and Agreement

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
May 6, 2024
5:30 PM

- ii. Grant Application – Northern Border Regional Commission – Gasport Rd over Eighteen Mile Creek EPN2308

f. Public Works Projects to be Let

- i. Public Safety Roof and RTU Replacement

I. Myers made a motion. C. Robins seconded it. Passed unanimously.

6. County Manager

- a. Masiello, Martucci and Associates Award to Provide Lobbyist and Consulting Services for Niagara County – D. Godfrey made a motion. A. Nemi seconded it. Passed unanimously.

7. Treasurer's Office

- a. Distribution of Mortgage Tax – A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

8. Human Resources

- a. Summer Hours – I. Myers made a motion. C. Voccio seconded it. Passed unanimously.

9. Risk Management

- a. Abolish One Full-Time Risk & Insurance Coordinator Position and Create One Full-Time Principal Insurance Program Assistant Position – A. Nemi made a motion. D. Godfrey seconded it. Passed unanimously.

10. Adjournment

A motion was made by C. Robins to adjourn. C. Voccio seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:13 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: June 3, 2024

Department Submitting agenda item: Economic Development

Date of Committee Meeting: June 10, 2024

Title: Budget Modification – Reappropriate Grant Funds – Brownfields Assessment

Brief Summary: Niagara County received brownfield grant funding from USEPA to conduct brownfield site assessments. In April 2024, Niagara County recalculated fringe benefits from 2023 resulting in an increase of One Hundred Sixteen Dollars and Thirty Cents (\$116.30) being credited back to the brownfields grant account. A budget modification to increase the 2024 budget by \$116.30 will allow for an accurate reflection of remaining grant funds

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs: The grant is 100% federally funded with no local match required.

Benefits & Risks: Funding will allow the County to fully expend the EPA brownfields assessment grant.

**BUDGET MODIFICATION – REAPPROPRIATE GRANT FUNDS
BROWNFIELDS ASSESSMENT**

WHEREAS, Resolution ED-019-21 authorized acceptance of a grant in the amount of Three Hundred Thousand Dollars (\$300,000) from the United States Environmental Protection Agency for a Brownfield Assessment Project that is 100% reimbursable, and

WHEREAS, One Thousand Eighteen Dollars (\$1,018) was budgeted for the 2024 Budget, and

WHEREAS, fringe benefits from 2023 were recalculated in April 2024 resulting in an increase of One Hundred Sixteen Dollars and Thirty Cents (\$116.30) credited back to the grant account, now, therefore, be it

RESOLVED, that the following budget modification be effectuated:

INCREASE REVENUE:

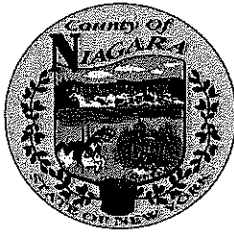
CM.28.6989.611.44989.04	Other Home and Community Services	\$116.30
	EPA Brownfield Revenue	

INCREASE APPROPRIATION:

CM.28.6989.611.71050.00	Overtime Expense	\$ 75.03
CM.28.6989.611.78200.00	FICA Expense	\$ 3.87
CM.28.6989.611.78300.00	Worker's Compensation	\$ 1.38
CM.28.6989.611 74300.03	Mileage	\$ 36.02

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: June 3, 2024

Department Submitting agenda item: Economic Development

Date of Committee Meeting: June 10, 2024

Title: Resolution to Accept Unused American Rescue Funds from the Niagara Orleans Regional Land Improvement Corporation

Brief Summary: The Niagara County Regional Land Improvement Corporation is seeking to return \$750,000 of American Rescue Funding to Niagara County. This funding was allocated to NORLIC through resolution ED-026-21.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**RESOLUTION TO ACCEPT UNUSED AMERICAN RESCUE FUNDS FROM THE NIAGARA
ORLEANS REGIONAL LAND IMPROVEMENT CORPORATION**

WHEREAS, the Niagara Orleans Regional Land Improvement Corporation (NORLIC) is a non-for-profit corporation whose members include the County of Niagara, City of Lockport, City of Niagara Falls, City of North Tonawanda and the County of Orleans, and

WHEREAS, it's the mission of NORLIC to cultivate the reuse and redevelopment of vacant and tax delinquent residential and commercial properties through the acquisition, listing and sale to responsible parties, whom provide plans for the rehabilitation and future use, and

WHEREAS, it is an objective of the land bank to facilitate additional private capital investment in neighborhoods to promote positive housing development, as well as improved quality of life, blight and nuisance removal and increased property values, and

WHEREAS, the County of Niagara values the mission of NORLIC and supports its efforts through the transfer of properties and funding, and

WHEREAS, the Niagara County Legislature unanimously voted to pass resolution #ED-026-21, on September 21, 2021, transferring \$1,000,000 of American Rescue Funds to NORLIC, and

WHEREAS, NORLIC was the recipient of \$1,000,000 of American Rescue Funds, and as a pass through recipient was obligated to comply with all the requirements of federal funds under CFDA Number 21.027 and comply with all sub-recipient monitoring compliance as defined in Title 2 Code of Federal Regulations Section 200.332, and

WHEREAS, NORLIC obligated \$250,000 for activities that were compliant with the American Rescue funds and has complied with its reporting obligations, and

WHEREAS, NORLIC has not committed \$750,000, and will not do so by December 31, 2024, and NORLIC's Board of Directors voted on May 31, 2024 to return the unused funding to the County of Niagara, now, therefore, be it

RESOLVED, that the County of Niagara agrees to accept \$750,000 from NORLIC.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date:

June 3, 2024

Department Submitting agenda item:

Economic Development

Date of Committee Meeting:

June 10, 2024

Title: Authorization to Convey Certain Tax liens to Niagara Orleans Land Improvement Corporation

Brief Summary: Developers have been identified for eleven tax delinquent properties that require environmental remediation. This resolution will transfer the tax liens to NORLIC, which in turn will transfer the tax liens to the developers for private foreclosure action.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**AUTHORIZATION TO CONVEY CERTAIN TAX LIENS TO NIAGARA ORLEANS LAND
IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired tax liens on the following properties commonly known as (the Properties)

130.15-3-2.1	4225 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-10	4401 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-11	4425 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-14	Delaware Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-15	Delaware Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-19	4311 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-20	Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-21	James Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-8	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-9	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
131.09-2-28.2	4287 Witmer Rd., Niagara Falls, New York in the Town of Niagara

, and

WHEREAS, the Properties are tax delinquent commercial parcels that require environmental remediation, and

WHEREAS, Section 1616 of the Not-for-Profit Law of the State of New York authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Treasurer has requested legislative approval to transfer the above tax liens to the Niagara Orleans Land Improvement Corporation ("NORLIC") with the understanding that the Properties will be put back on the tax rolls into a productive use, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition and other expenses) are in excess of the potential auction value of the properties, and

WHEREAS, NORLIC received the aforementioned liens through resolution ED-024-22, and have marketed the tax liens, and

WHEREAS, NORLIC has been working with developers for the properties mentioned herein, and

WHEREAS, NORLIC has identified developers for these sites, and will transfer the tax liens to developers to purpose of private foreclosure action, now, therefore, be it

RESOLVED, pursuant to County Law Section 215 and Real Property Tax Law Section 902, Niagara County is hereby authorized to enter into a contract with NORLIC to sell the tax liens on 130.15-3-2.1; 130.15-5-10, 130.15-5-11; 130.15-5-14; 130.15-5-15; 130.15-5-19; 130.15-5-20; 130.15-5-21; 130.15-5-8; 130.15-5-9, and 131.09-2-28.2 for one and no more dollars, and be it further

RESOLVED, that following the County Attorney's review, a contract, from the prior tax lien through 2024 and all other reasonable and necessary title transfer documents shall be executed pursuant to the Niagara County Contract Policy.

ECONOMIC DEVELOPMENT COMMITTEE

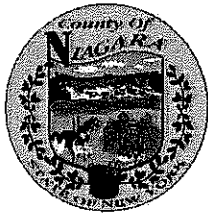
ADMINISTRATION COMMITTEE



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA

June 10, 2024

1. Call to Order
 - a. Hill, Godfrey, Abbott, Bradt, Elder, Robins, McKimmie
2. Approval of minutes from previous meeting
3. Sheriff
 - Res. - Sole Source Standardization of OSCR250 Licenses and Maintenance.**
 - Res. - Sole Source Standardization of DRACO System.**
 - Res. - Sole Source Standardization of Computer Voice Stress Analyzer.**
 - Res. - Hours for Civil Division**
 - Res. - Budget Mod. - Accept Byrne Jag Law Enforcement Equipment Grant.**
 - Res. - Budget Mod. - Accept Law Enforcement Technology Grant.**
 - Res. - Budget Mod. - Stop DWI Foundation Grant.**
 - Res. - Budget Mod. - Accept FY23 Stonegarden Grant**
 - Res. - Wilmac Sole/Single Source Designation for Service and Maintenance of NICE System.**
4. Probation
 - Committee Approval - Renew RTA Grant 4/1/2023-3/31/2024**
 - Committee Approval - Renew ATI Funds for 2024-2025**
5. Fire Coord/Emerg. Svcs.
 - Res. - Budget Mod. - Accept Payment for Fire Investigation Report Fees**
 - Committee Approval - Apply for FY2024 Emergency Management Performance Grant**
 - Committee Approval - Apply for FY2024 State Homeland Security Program**



Community Services Committee

AGENDA - Meeting of June 10, 2024

1. Call to Order

- a) Bradt, Gooch, Godfrey, Nemi, Robins, Speranza, Voccio

2. Approval of Minutes of May 6, 2024

3. Department of Public Health

- a) Budget Modification - Accept NYS Housing Trust Fund Award Environmental Division

4. Department of Social Services

- a) Budget Modification – 2024 – 2025 Rental Supplement Program

5. Department of Mental Health

- a) Budget Modification – Create and Fill Crisis Services Phone Aide Position
- b) Budget Modification – Opioid Settlement Funds Use

6. County Clerks Office

- a) Abolish (2) Full Time Clerical II Positions, #4580 and #134, Create and Fill Full Time Document Clerk and Cashier Position
- b) Abolish Full-Time Document Clerk Position #118, Create And Fill Full-Time Document Clerk & Cashier Position
- c) Budget Modification – Dwyer Grant

7. Niagara County Community College

- a) Public Hearing FY 2024 - 2025

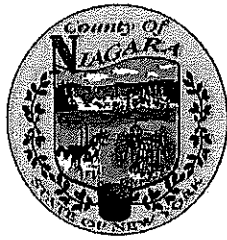
8. Motion to Adjourn



REFUSE DISTRICT COMMITTEE AGENDA

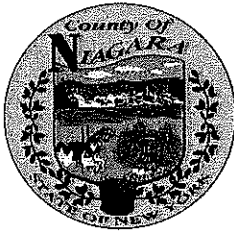
**June 10, 2024
5:30 PM
Courthouse Chambers**

1. Call to Order by Chairman Legislator Shawn Foti
2. Approval of Meeting Minutes from March 11, 2024
3. Approval of June 2024 Abstract
4. Approval of Award for Solar Array on Landfill: BQ Energy
5. Adjournment



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY JUNE 10, 2024
MEETING NO. 6
5:30 PM

- 1. Call to Order**
 - a. Foti, Myers, Abbott, Bradt, Hill, Robins, Speranza
- 2. Meeting Minutes – Approval**
 - a. May 6, 2024
- 3. Information Technology – Approval**
 - a. Award of Contract – Data Cabling Project (Bid 2024-35)
- 4. Refuse – Approval**
 - a. Award of Contract – BQ Energy Development LLC. – Solar at Landfill
- 5. Parks – Informational**
 - a. Construction update
- 6. Engineering - Approval**
 - a. NYSDOT Project Agreement - Townline Rd, County Line to Quaker Rd Rehab – EPN2307
 - b. Award of Contract – Approval
 - i. Townline Rd, County Line to Quaker Rd Rehab – Erdman, Anthony – EPN2307
 - ii. Public Safety Roof and Rooftop Unit Replacements – Grove Roofing (G.C.) – EPN2310
 - iii. Public Safety Roof and Rooftop Unit Replacements - Parise Mechanical, Inc. EPN2310
 - iv. Road Evaluation and Prioritization for TIP submission – EPN2406
 - c. Amendments – Approval
 - i. Mann Rd Bridge over Mud Creek Bridge – Greenmen-Pedersen NO.1 - EPN2231
 - ii. Royalton Center Rd. over Mud Creek – Greenman-Pedersen NO.2 - EPN2232
 - d. Change Order – Approval
 - i. Royalton Ravine Front Buildout – EPN2129
 - ii. Quaker Rd Culvert #15-9 Replacement – J.Bognar – EPN2204
 - iii. Public Safety Roof and Rooftop Unit Replacements – Grove Roofing (G.C.) – EPN2310
 - iv. Oppenheim Park Drainage and Paving – CATCO NO.2 – EPN2302
- 7. Administration - Approval**
 - a. Approval of Capital Projects
 - b. Budget Funding Transfer – Capital Improvement Projects
 - c. Federal Transportation Assistance
- 8. Projects to be Let**
 - a. East Canal Rd – Lockport Rd to Feigle Rd – EPN2121



Administration Committee

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Today's Date: 06/04/2024

Department Submitting agenda item: County Attorney

Date of Committee Meeting: 06/10/2024

Title: City of Niagara Falls-Blue Cardinal Properties Waiver of Taxes

Brief Summary: Waive taxes

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: approve

Associated Costs: \$75,426.04

Benefits & Risks:

**CITY OF NIAGARA FALLS-BLUE CARDINAL PROPERTIES
WAIVER OF TAXES**

WHEREAS, Niagara County, has been in discussions with the City of Niagara Falls to develop a revitalization plan for North Main Street in Niagara Falls, and

WHEREAS, properties formerly owned by Blue Cardinal Capital (BCC), under the title of Niagara Village LLC, are currently in bank foreclosure and occupy several parcels along the North Main Street corridor, and

WHEREAS, Niagara Village LLC, has failed to pay property taxes for several years of its ownerships to the county, city and school district creating an outstanding tax liability to the County of Niagara in the amount of \$55,887.68, and

WHEREAS, the Rapids Theatre, also located in the North Main Street corridor, under the title of 1711 Main Street LLC, is currently in a separate bank foreclosure, and

WHEREAS, 1711 Main Street LLC, has failed to pay property taxes for several years of its ownerships to the county, city and school district creating an outstanding tax liability to the County of Niagara in the amount of \$19,538.36, and

WHEREAS, the City of Niagara Falls, through its Niagara Falls Urban Renewal Agency (URA), is seeking to acquire the BCC properties and the Rapids Theatre through separate agreements with each financial institution and with the assistance of various NYS agencies and the Niagara Orleans Regional Land Improvement Corporation (NORLIC), so as to avoid sole property ownership, which has hampered development in the past, and to control and market the properties, initially to include university student housing and ancillary development thereafter, and

WHEREAS, the City of Niagara Falls, in its negotiations with the respective financial institutions will, as a part of proposed acquisition by the URA, forego collection of the taxes unpaid to the City, provided the financial institutions enter into an agreement with the URA for the respective acquisitions, if an agreement is not achieved the priority property taxes would be recovered from any auction sale by the respective financial institutions, and

WHEREAS, the City of Niagara Falls has requested that Niagara County forego collection of the taxes unpaid up to and including 2024 to the County totaling \$75,426.04 for all of the parcels aforesaid, in furtherance of the proposed negotiation and provided the financial institutions enter into an agreement with the URA for the respective acquisitions, if an agreement is not achieved the priority property taxes would be recovered from any auction sale by the respective financial institutions and distributed pursuant to the formula provided by law, now, therefore, be it

RESOLVED, the County of Niagara agrees and consents to forego collection of unpaid county property taxes up to and including 2024 for properties identified as BCC properties under the title, Niagara Village LLC and the Rapids Theatre under the title 1711 Main Street LLC, upon the specific condition that the respective financial institutions currently holding the respective properties in separate foreclosures, enter into an agreement with the URA to further the development delineated herein, be it further

RESOLVED, in the event an agreement for acquisition of the respective properties, by the URA, is not achieved with a financial institution, the County of Niagara will obtain its unpaid property taxes on the property, or properties, after a foreclosure auction pursuant to the formula provided by law.

ADMINISTRATION COMMITTEE